

JASPER COUNTY GENEALOGICAL SOCIETY BYLAWS
REVISED OCTOBER 1995

Article I
NAME

The name of this organization shall be the Jasper County Genealogical Society.

Article II
AFFILIATION

This society shall be a chapter of the Iowa Genealogical Society.

Article III
NON-PROFIT CHARACTER

The Society shall be operated as a non-profit organization, no part of the net earnings of which shall inure to the profit of any individual.

Article IV
OBJECTIVES

The objects of the Society shall be:

1. To create and foster an interest in genealogy.
2. To preserve genealogical and historical data, particularly of our ancestors and the early settlers of Jasper County.
3. To aid individuals in compiling family genealogies.
4. To establish and maintain, through contributions of members, interested individuals, and the Society, a genealogical reference section, consisting of county histories, periodicals, surname file and family genealogies.

Article V
MEMBERSHIP

Membership in this Society shall be open to all persons interested in genealogical, historical, or biographical research. These persons must have paid the prescribed dues as set by the Society.

Article VI
OFFICERS

The officers of this Society shall be a President, a Vice President, a Recording Secretary, a Corresponding Secretary, a Treasurer, a Registrar, a Historian, a Gleaner Editor, a Librarian, and a Memorials Chairman, elected for the period of one year, or until such successors shall be elected. These executive officers, plus the immediate Past President, shall constitute the Executive Committee.

Article VII
DUTIES OF OFFICERS

1. The President shall preside at all meetings of the Society, and serve as Chairman of the Executive Committee, and shall appoint all standing and special committees as deemed necessary.
2. The Vice President shall assist the President, shall assume the duties of the President when necessary, and shall serve as Chairman of the Program Committee, and shall take care of publicity by placing meeting notices in local newspapers and other areas of interest.
3. The Recording Secretary shall maintain a record of proceedings of each meeting of the Society and of the Executive Committee, shall furnish a written report of the Society's activities to the members at the Annual Meeting.
4. The Corresponding Secretary shall attend to the general correspondence, except that which pertains to other officers, and serve as Chairman of the Query Committee.
5. The Treasurer shall receive all funds of the Society, shall disperse these funds as directed by the Executive Committee, shall furnish a written report of the Society's activities to the members at the Annual Meeting.
6. The Registrar shall receive the dues, turning monies therefrom over to the Treasurer. This officer shall maintain, an up to date record of all members of the Society and shall indicate notices of delinquent dues, for the ensuing calendar year, on the Gleaner mailing labels. The Registrar shall maintain a list of members and guests that attend Society meetings.
7. The Historian shall maintain a scrapbook of newspaper notices and publicity pertaining to the Society, a list of past and present officers, bylaws and other materials deemed important to preserve.
8. The Gleaner Editor shall collect material, publish, and distribute the Society's publication, the Gleaner, as directed by the Executive Committee.
9. The Librarian shall be in charge of the library committee, and shall tend to the scheduling of the library attendants and volunteers.
10. The Memorials Chairman shall inform families of deceased persons of memorials made to the Society in their name and send thank-you notes to the donors, and work with the Librarian and the Executive Committee in the selection of materials obtained.
11. Officers and Committee Chairmen shall turn over to their successors all monies, records, and files in their possession not later than fifteen (15) days after the Annual Meeting.

Article VII
MEETINGS AND ELECTIONS

1. Meetings of the Society shall be held once a month as designated by the Executive Committee. The Annual Meeting shall be held early in December and replace the regular November and December meetings.

2. The election of officers shall be held at the Annual Meeting. The Nominating Committee shall present the names of a candidate for each office. All candidates must agree to serve. Nominations from the floor shall be entertained. A majority vote shall elect, providing at least (10) members are present.
3. Additional meetings may be called by the President with the approval of the Executive Committee.

Article IX COMMITTEES

1. The Executive Committee, chaired by the President, shall conduct the business of the Society, meeting at least once a month. It shall have authority to fill vacancies which may occur during an unexpired term of office. A simple majority shall constitute a quorum.
2. The Nominating Committee shall be appointed by the President prior to the Annual Meeting. The Committee shall submit a list of nominees, who have agreed to serve, for each elective office, at the Annual Meeting.
3. The Library Committee shall have the care and custody of all books, microfilms, manuscripts and other publications possessed by the Society, and shall maintain a catalog of all the Society's possessions and accessions. They shall have charge of soliciting gifts for the library, negotiating exchanges, and making purchases for the library under the direction of the Executive Committee.
4. The Genealogical Records Committee shall consist of persons who shall gather and prepare materials for the Society, preparing items to be sold, and preparing of items to be published in the Gleaner or the Hawkeye Heritage, as directed by the Executive Committee.

Article X DUES

The dues of this Society shall be set by the Executive Committee for individual, family, and youth memberships. Youth memberships are for any youth under 18 years of age. Dues are payable at or before the Annual Meeting for the following calendar year. A member shall be dropped from the rolls of the Society if dues are not paid by January 31st of each year.

Article XI DISSOLUTION

Should it become necessary to dissolve the Society, the Executive Committee, or on its failure to act, such members as respond to a call for a meeting, shall transfer the funds and assets of the Society to the Iowa Genealogical Society.

Article XII AMENDMENTS

The bylaws may be amended at any regular meeting of the Society by a two-thirds (2/3) vote of the members present. The proposed amendment shall be read at the meeting preceding that at which the vote is taken.

STANDING RULES

1. Robert's Rules of Order, newly revised, govern the Society in all cases where they are applicable and not otherwise covered by these bylaws.
2. Time and place of meetings shall be designated by the Executive Committee and shall be published in the Gleaner.
3. Every member of the Society shall be encouraged to file with the Society family group sheets and/or pedigree charts.
4. The Society will cooperate with other organizations interested in genealogy and history.
5. The first year of this Society will be from January 25, 1978 until December 31, 1978.
6. All members joining the Society during November and December, 1977, January, February, March and April, 1978, will be considered Charter Members.
7. Each member of the Executive Committee shall contact the President if unable to attend an Executive meeting.
8. If a member of the Executive Committee is absent for three (3) consecutive Executive Committee meetings, without just cause, it will be treated as a resignation. A replacement will be appointed by the Executive Committee.

These bylaws become effective following the January general meeting.